

# Audition Fee Waiver Scheme Policy

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**Foreword – Requests for an audition fee waiver must be sent with a text-based supporting statement. Requests will not be considered without this.**

## 1.0 Introduction

In this policy, EDA will be used to cover the Emil Dale Academy studios, all full-time courses and anyone auditioning and/or considering to audition for them at Emil Dale Academy.

### 1.1 Purpose

EDA is dedicated to widening participation within the industry and ensuring fair access to private sector education, regardless of a person's background.

In support of this, an audition fee waiver scheme has been created to encourage applications from talented candidates who are deterred from applying by financial barriers. The audition fee waiver scheme at EDA aims to encourage applications from groups who are currently underrepresented in UK private sector training.

### 1.2 Location of Policy

This policy is available to access on EDA's website [www.emildale.co.uk/emil-dale-policies](http://www.emildale.co.uk/emil-dale-policies)

### 1.3 To whom and where this policy applies

This policy applies to any person who is auditioning or considering auditioning for an EDA full-time course.

## 2.0 Policy

### 2.1 Eligibility

In order to be considered for an audition fee waiver, EDA applicants should meet all of the following criteria:

- a. Be a permanent resident in the United Kingdom
- b. Have an annual household income equal to or below the eligibility threshold set by the Student Loans Company for a full student maintenance fee loan. This is currently £25,000 per year.
- c. Be the applicants first audition at Emil Dale Academy

Requests will also be considered from applicants who are estranged from their families or who are leaving residential care; evidence will need to be provided to accept this.

### 2.2 How to request an audition fee waiver

1. Check that you meet the above criteria.
2. Complete the form on the Emil Dale Academy website under the “Apply” section called “Audition Fee Waiver Scheme Application”
3. Within the form, attach documentary evidence of your finances. Information provided will be treated in confidence and will only be viewed by staff processing the request.
  - a. Examples of acceptable documents include but are not limited to:
    - i. Jobseekers allowance
    - ii. Income support
    - iii. Housing benefit
    - iv. Working Tax Credits, Child Tax or Universal Credit
    - v. Personal Independence Payments (PIPs)
    - vi. Full-time carers allowance
4. Within the form, alongside documentary evidence, please provide a text-based supporting statement of your household financial situation. Without this supporting statement, requests will not be considered.
5. If you are applying as an estranged student, attach documentary evidence of your status if possible. Information provided will be treated in confidence and will only be viewed by staff processing the request.
6. You will be notified via email if a fee waiver has been granted with instruction on how to send in your audition videos.

### 2.3 The Audition Fee Waiver Scheme

Should an applicant be granted an audition fee waiver, they will be invited to send in a virtual video audition for their first round. This will be free of charge.

If successful in this first round, applicants will be invited to attend a second-round recall audition at EDA. This will also be free of charge.

Version Number	Date of Issue	Review Date	Author	Changes Made/ detail
01	August 2021	August 2022	Eden Tinsey	First issue

02	January 2022	January 2023	Eden Tinsey	Additional requirement added to how to request an audition fee waiver
03	March 2022	March 2023	Eden Tinsey	Additional section 'The Audition Fee Waiver Scheme' added
04	July 2022	July 2023	Eden Tinsey	Annual Policy Review
05	24 <sup>th</sup> July 2023	July 2024	Eden Tinsey	Annual policy review and update
06	29 <sup>th</sup> July 2024	July 2025	Eden Tinsey	Update of logo
07	6 <sup>th</sup> January 2025	January 2026	Eden Tinsey	Addition of foreword  Update of Section 2.2, point 4.
08	12 <sup>th</sup> August 2025	July 2026	Sarah Moore	Update of logo and process as there is now a form to complete to apply instead of an email